

Reference and procedure for customer claim

Customer claims will be processed in accordance with the documents according to the following priorities:

- 1. Related terms of contract signed by both parties
- 2. Suntech standard warranty
- 3. Suntech installation manual
- 4. Suntech product specification
- 5. IEC61215, 61730 and other standards

Information required for submitting claim

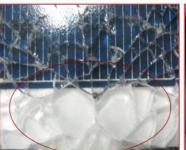
- 1. Contract&Invoice
- 2. Defect description
- 3. Bar code
- 4. Nameplate
- 5. Defect picture
- 6.Climatic characteristics
- 7.Test data (Power, EL, infrared, etc.)





Bar code

Nameplate

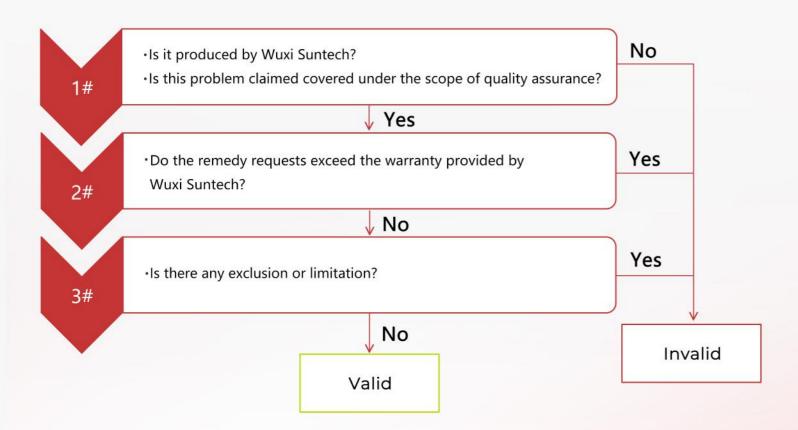




Defect picture

Test data

Customer claim procedure



Our Feedback

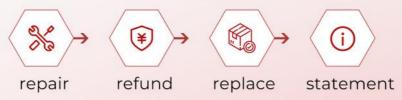
Claim Dealing Process

√ After receiving claim, reply customer in 1 working day

√After gathering complete information, confirm the claim in 2 working days

√ After confirming, provide initial solution in 5 working days

Multiple solutions



Contact Info

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This guide is used as a reference for normal claims processing:

- ① If other requirements are mentioned in the contract, we will deal with the claim according to the contract signed by both parties.
- ② In case of some product failures not mentioned in this guide, please contact our customer service department in time.
- 3 When the quantity of failed modules exceeds 10PCS, please contact our customer service department for feedback.
- 4 This guide will be revised periodically; the specific reference is based on the latest version of the limited warranty, local laws and regulations.

Claim card			
Customer name	Contact Info.	Power station address	
Contract & Invoice			
Installed capacity	Climatic characteristics	Bar code	
Module type	Defect description	Test data	
Defect picture			